



ACCOUNTANT

ABOUT THE POSITION

Location:	Mankato Office
Hours:	40 hours per week; 8:00 - 4:00, Monday - Friday with options for flexibility
Starting Salary:	\$47,000 - \$55,000; Depending on qualifications
Reports to:	Finance Director
Team:	Administrative Team

You will be:

- An important part of the team responsible for the financial management of the organization including: financial accounting, budgeting, payroll, grant reporting, and managing all financial, in-kind, human, and capital assets of the organization, as well as, tax reporting and payments consistent with state and federal regulations and financial management best practices.

Your wages and benefits:

- Outstanding Paid Time Off (PTO) package - 9.5 hours every 2 week pay period; up to 249 hours a year for the first two years, with increasing hours after that
- Your choice of 7 paid holidays a year
- Health, dental, and vision insurance
- 403b retirement plan with employer match

ABOUT US

MISSION

Providing safety and support to victims of domestic and sexual violence through education, advocacy, and shelter

VALUES

- Anti-oppression
- Community
- Survivor-centered
- Stewardship
- Dignity

CADA'S CULTURE

- Highly flexible workplace
- A team of supportive and caring coworkers
- Trauma-informed
- Welcoming and encouraging
- Values work-life balance and wellness
- Committed to individuals' professional growth

WHY YOU'RE A GREAT FIT

YOU ARE...

- Someone who wants to put their technical accounting skills to work in an organization whose values align with their personal values
- Able to work independently while also contributing to a supportive team environment
- A detail-oriented individual who is able to manage multiple projects and due dates

YOU HAVE LIFE, WORK, AND EDUCATIONAL EXPERIENCE...

- Bachelor's degree in accounting, preferably with 1 year of related experience.
- Working knowledge of GAAP
- Working with state or federal grants
- Proficient with Microsoft Excel and familiarity with QuickBooks or similar software systems.
- With general ledger, payroll, accounts receivable, accounts payable, and monthly financial closing

Position open until filled.

To apply or ask questions, email resume and cover letter to Brad Guss: bradg@cadamn.org
To review the full position description, [click here.](#)